

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: October 10, 2011

TIME: 4:30 p.m.

PLACE: Battell Center Community Room

PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin

ALSO PRESENT: Carmen Carpenter, Rick Springer, Rick Frye, Joe VanNevel, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes for the September 12th and September 26th regularly scheduled meetings as well as the September 20th Special Meeting. Mrs. Teeter moved to approve the minutes as presented, and Mr. Bergin seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

Logan Center Request was tabled pending further information to be received by Staff.

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NEW BUSINESS:

Mrs. Carpenter requested a change to the Battell Center Auditorium pricing concerning theatre groups. The former price was \$1.50 per collected ticket or \$200.00, whichever is greater. The change requested was to increase the \$200.00 to \$250.00. In addition, a specific fee for use of the Studio Room was requested to be set at \$50.00 per day. Mr. Bergin moved to approve the fee changes and Mrs. Teeter seconded the motion. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2011-00000068	\$355.60
2011-00000069	\$41,835.17

Mrs. Teeter moved to approve the claims as presented on the above dockets. Mr. Shriner seconded the motion. The motion carried unanimously.

Mrs. Carpenter presented the donations for Battell Center for the month of September. Donations totaled \$1,213.60. Mrs. West moved to approve the donations as presented and Mr. Shriner seconded it. The motion carried unanimously.

Mr. Wagle announced that the Board had appointed Terry Zeller as Park Superintendent and that he had accepted the position. Mr. Zeller was in the process of moving from Reno, NV. Mr. Zeller is a graduate of LaPorte High School, has a BA from Ball State University, and was Superintendent at Michigan City, Indiana, prior to his position in Reno. His official start date will be Monday, October 24th.

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MONTHLY REPORTS:

Mrs. Maes summarized the activities and events for Administration, Battell Center, and Recreation divisions. Upcoming Battell Center activities include: "Grave Encounters", performances by The Main Stage Inc.; new class in Spanish being offered; a trip to the Horseshoe Casino, October 17th, a Halloween Party, October 25th in the Community Room; and a presentation by the American Red Cross. Battell Center revenues for September totaled \$7,748.91 with a total building attendance of 2,894.

Regarding Recreation events: Tackle football had some parent issues; flag football is winding up; youth girls' basketball had coaching issues; PPK Local Competition were held September 17th at MHS with 47 participants; Sectional Competition at MHS to be held October 15th. Approximately 62 participants are assigned to the Sectional. Youth boys' basketball meetings were held; the Hill is scheduled to close with baskets being removed October 25th.

As a note, Mrs. Carpenter advised the Board and Staff that City leaf pick up will begin October 17th, with pickup being the day prior to normal trash service.

Mr. Frye read the Golf Course report to the Board covering September. Of particular note, all leagues have now been concluded.

Mr. Fowler discussed the Golf Course Maintenance Division's activities for September, which consisted of airification, top dressing, pruning trees, fertilizing greens, tees and fairways, spraying fungicide, and seeding where needed. Mr. Fowler also advised that bids for a Rough Mower and Utility Cart were being advertised soon.

Mr. VanNevel provided the Merrifield Complex report for September. Pool winterization is now complete and ice rink preparations are underway. Mr. VanNevel also indicated in his report that he helped with PPK and flag football for the Department. As an added note, he informed the Board that a new Zamboni was being delivered in July, 2012.

Mr. Springer gave the Landscape Division activities for September. His list included plantings, fertilizing, clearing the overgrown boat ramp at Prickett, trimming trees, and spraying for weeds at various locations. Mr. Springer also advised the Board, in case phone calls were received, that AEP contracted Wright's Tree Service to clear trees, volunteer brush and unwanted vegetation in its right-of-way around the power lines at George Wilson Park. The Department cannot prevent the clearing as AEP must maintain clear paths 75 feet on either side of its electrical towers.

Mr. Wagle then called for questions or comments from others in attendance. Mrs. MaryBeth Vredingburgh of 51596 Terry Brook Lane, Granger, IN 46530 and Mr. Michael Pooler of 10371 S. Cedar Lake Drive voiced their concerns with respect to an increase in fees associated with the 2012 Auditorium Contract and how that would impact The Main Stage Inc. Following these discussions, Mr. Wagle asked if there were any other comments from those in attendance. As there were none, Mrs. Teeter moved to adjourn the meeting. Mr. Shriner seconded the motion. The motion carried unanimously. The meeting adjourned at 5:07 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____

Carolyn Teeter, Board Secretary